



Privacy Policy

Protecting your private information is our priority. This Statement of Privacy applies to 19035 Merryweather Drive, Canyon Country, California 91351 and Cottam McLemore Inc and governs data collection and usage. For the purposes of this Privacy Policy, unless otherwise noted, all references to Cottam McLemore Inc include 633 N Central Ave, Travel Marketing and Media, The Travel Agent's Suitcase, Social Media Suitcases, Anthony McLemore, Mr & Mrs McLemore, Traveling with the McLemores, Sandra McLemore, The Cottam Agency and Village Girl Marketing., www.cottammclemore.com and www.travelmarketingandmedia.com. The Cottam McLemore Inc website is a digital Marketing Services, web design, online classes, membership, media production and consulting agency site. By using the Cottam McLemore Inc website, you consent to the data practices described in this statement.

Collection of your Personal Information

In order to better provide you with products and services offered on our Site, Cottam McLemore Inc may collect personally identifiable information, such as your:

- First and Last Name
- Mailing Address
- E-mail Address
- Phone Number
- Employer
- Job Title
- Travel industry association trading IDs, domain registrar and social media log ins and passwords.

If you purchase Cottam McLemore Inc's products and services, we collect billing and credit card information. This information is used to complete the purchase transaction.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data through Cottam McLemore Inc's public message boards, this information may be collected and used by others.

We do not collect any personal information about you unless you voluntarily provide it to us. However, you may be required to provide certain personal information to us when you elect to use certain products or services available on the Site. These may include: (a) registering for an account on our Site; (b) entering a sweepstakes or contest sponsored by us or one of our partners; (c) signing up for special offers from selected third parties; (d) sending us an email message; (e)



submitting your credit card or other payment information when ordering and purchasing products and services on our Site. To wit, we will use your information for, but not limited to, communicating with you in relation to services and/or products you have requested from us. We also may gather additional personal or non-personal information in the future.

Use of your Personal Information

Cottam McLemore Inc collects and uses your personal information to operate its website(s) and deliver the services you have requested.

Cottam McLemore Inc may also use your personally identifiable information to inform you of other products or services available from Cottam McLemore Inc and its affiliates.

Sharing Information with Third Parties

Cottam McLemore Inc does not sell, rent or lease its customer lists to third parties.

Cottam McLemore Inc may, from time to time, contact you on behalf of external business partners about a particular offering that may be of interest to you. In those cases, your unique personally identifiable information (e-mail, name, address, telephone number) is transferred to the third party. Cottam McLemore Inc may share data with trusted partners to help perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Cottam McLemore Inc, and they are required to maintain the confidentiality of your information.

Cottam McLemore Inc may disclose your personal information, without notice, if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Cottam McLemore Inc or the site; (b) protect and defend the rights or property of Cottam McLemore Inc; and/or (c) act under exigent circumstances to protect the personal safety of users of Cottam McLemore Inc, or the public.

Tracking User Behavior

Cottam McLemore Inc may keep track of the websites and pages our users visit within Cottam McLemore Inc, in order to determine what Cottam McLemore Inc services are the most popular. This data is used to deliver customized content and advertising within Cottam McLemore Inc to customers whose behavior indicates that they are interested in a particular subject area.

Automatically Collected Information



Information about your computer hardware and software may be automatically collected by Cottam McLemore Inc. This information can include: your IP address, browser type, domain names, access times and referring website addresses. This information is used for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the Cottam McLemore Inc website.

Use of Cookies

The Cottam McLemore Inc website may use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the Web server that you have returned to a specific page. For example, if you personalize Cottam McLemore Inc pages, or register with Cottam McLemore Inc site or services, a cookie helps Cottam McLemore Inc to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same Cottam McLemore Inc website, the information you previously provided can be retrieved, so you can easily use the Cottam McLemore Inc features that you customized.

You have the ability to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Cottam McLemore Inc services or websites you visit.

Links

This website contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

Security of your Personal Information

Cottam McLemore Inc secures your personal information from unauthorized access, use, or disclosure. Cottam McLemore Inc uses the following methods for this purpose:

- SSL Protocol



When personal information (such as a credit card number) is transmitted to other websites, it is protected through the use of encryption, such as the Secure Sockets Layer (SSL) protocol.

We strive to take appropriate security measures to protect against unauthorized access to or alteration of your personal information. Unfortunately, no data transmission over the Internet or any wireless network can be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, you acknowledge that: (a) there are security and privacy limitations inherent to the Internet which are beyond our control; and (b) security, integrity, and privacy of any and all information and data exchanged between you and us through this Site cannot be guaranteed.

Children Under Thirteen

Cottam McLemore Inc does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you must ask your parent or guardian for permission to use this website.

Disconnecting your Cottam McLemore Inc Account from Third Party Websites

You will be able to connect your Cottam McLemore Inc account to third party accounts. BY CONNECTING YOUR COTTAM MCLEMORE INC ACCOUNT TO YOUR THIRD PARTY ACCOUNT, YOU ACKNOWLEDGE AND AGREE THAT YOU ARE CONSENTING TO THE CONTINUOUS RELEASE OF INFORMATION ABOUT YOU TO OTHERS (IN ACCORDANCE WITH YOUR PRIVACY SETTINGS ON THOSE THIRD PARTY SITES). IF YOU DO NOT WANT INFORMATION ABOUT YOU, INCLUDING PERSONALLY IDENTIFYING INFORMATION, TO BE SHARED IN THIS MANNER, DO NOT USE THIS FEATURE. You may disconnect your account from a third party account at any time. Users may learn how to disconnect their accounts by emailing hello@cottammclemore.com.

Opt-Out & Unsubscribe from Third Party Communications

We respect your privacy and give you an opportunity to opt-out of receiving announcements of certain information. Users may opt-out of receiving any or all communications from third-party partners of Cottam McLemore Inc by contacting us here:

- Web page: _____
- Email: accounts@cottammclemore.com
- Phone: _____

E-mail Communications

From time to time, Cottam McLemore Inc may contact you via email for the purpose of providing announcements, promotional offers, alerts, confirmations, surveys, and/or other



general communication. In order to improve our Services, we may receive a notification when you open an email from Cottam McLemore Inc or click on a link therein.

If you would like to stop receiving marketing or promotional communications via email from Cottam McLemore Inc, you may opt out of such communications by clicking on the UNSUBSCRIBE button in any email.

External Data Storage Sites

We may store your data on servers provided by third party hosting vendors with whom we have contracted.

Changes to this Statement

Cottam McLemore Inc reserves the right to change this Privacy Policy from time to time. We will notify you about significant changes in the way we treat personal information by sending a notice to the primary email address specified in your account, by placing a prominent notice on our site, and/or by updating any privacy information on this page. Your continued use of the Site and/or Services available through this Site after such modifications will constitute your: (a) acknowledgment of the modified Privacy Policy; and (b) agreement to abide and be bound by that Policy.

Contact Information

Cottam McLemore Inc welcomes your questions or comments regarding this Statement of Privacy. If you believe that Cottam McLemore Inc has not adhered to this Statement, please contact Cottam McLemore Inc at:

Cottam McLemore Inc
APT 560
GLENDALE, California 91203

Email Address:
accounts@cottammclemore.com

Telephone number:
323-379-4312

Effective as of January 01, 2017